

# MINUTES

**Meeting:** TROWBRIDGE AREA BOARD  
**Place:** The Cotswold Space - County Hall, Trowbridge BA14 8JN  
**Date:** 13 July 2017  
**Start Time:** 7.00 pm  
**Finish Time:** 8.15 pm

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## **In Attendance:**

### **Wiltshire Councillors**

Cllr Graham Payne (Chairman), Cllr Deborah Halik, Cllr Ernie Clark, Cllr Edward Kirk,  
Cllr Stewart Palmen, Cllr Steve Oldrieve, Cllr David Halik and Cllr Peter Fuller

### **Wiltshire Council Officers**

Mary Cullen, Community Engagement Manager  
Emma Drage, Locality Youth Facilitator  
Becky Holloway, Democratic Services Officer

### **Town and Parish Councillors**

Trowbridge Town Council – Bob Brice  
Hilperton Parish Council – K. Jackson

### **Partners**

Dorset and Wiltshire Fire and Rescue Service – Guy Tadman  
Trowbridge Community Area Future  
Wiltshire CCG – Simon Yeo

**Total in attendance: 28**

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<u>Agenda Item No.</u>	<u>Summary of Issues Discussed and Decision</u>
48	<p><u>Chairman's Welcome and Introductions</u></p> <p>The Chairman welcomed everyone to the meeting.</p>
49	<p><u>Apologies</u></p> <p>Apologies for absence were received from Cllr Horace Prickett, Lindsey Millen, and Colin Kay.</p>
50	<p><u>Minutes</u></p> <p>The minutes from the previous meeting were presented and Cllr Steve Oldrieve, seconded by Cllr Peter Fuller, moved that they be accepted as an accurate record.</p> <p><b>Resolved:</b></p> <p><b>To approve and sign the minutes of the meeting of Trowbridge Area Board held on Thursday 1 June 2017.</b></p>
51	<p><u>Declarations of Interest</u></p> <p>Cllr Peter Fuller declared a non-pecuniary interest in item 8b with regards to the grant application from Long-meadow TARA.</p> <p>The following councillors declared a non-pecuniary interest as members of Trowbridge Town Council: Cllr Graham Payne, Cllr Deborah Halik, Cllr Edward Kirk, Cllr Stewart Palmen, Cllr Steve Oldrieve, Cllr David Halik, and Cllr Peter Fuller</p>
52	<p><u>Chairman's Announcements</u></p> <p>The Chairman announced the start of the consultation period on the Draft Wiltshire Housing Site Allocation Plan and that four public exhibitions of the plans would be held across the county in July. It was reported that there had been several requests made to councillors by members of the public to hold an additional exhibition in Trowbridge outside of school holidays and after discussion it was</p> <p><b>Resolved:</b></p> <p><b>To write to the Leader of the Council to request an additional public exhibition to be held in Trowbridge in September 2017.</b></p>

### Partner and working group updates

The Chairman drew Members' attention to the written partner updates in the agenda pack and invited those partners present to speak to their reports. Members asked that a written report from Wiltshire Police be included with future agendas.

#### **Dorset and Wiltshire Fire and Rescue Service**

Guy Tadman, substituting for Andy Green, tabled a written report (appended) and highlighted the following issues: that Cllr Spencer Flower had been elected as the new Chairman of the fire authority; that work was underway to check the safety of tower blocks in the fire authority area following the recent events in Kensington; that fire teams had been trained in using defibrillators and these were now carried on-board; and that Trowbridge Fire Station was recruiting part-time firefighters and information could be found online.

At the request of the Chairman it was agreed that a presentation would be given at the next meeting of the Area Board on recent rescues from the mines in Corsham.

#### **Trowbridge Community Area Future (TCAF)**

Bob Brice gave an update on the ongoing youth work activities in Seymour, and reported that the new Community Hub in The Shires had now opened. It was confirmed that Cllr Stewart Palmen had been made a trustee of TCAF.

#### **Trowbridge Town Council**

It was reported that the community asset transfers of play areas were still being processed and that the refurbishment of the tennis courts had been completed and parishes would be invited to the official opening.

#### **Hilperton Parish Council**

Cllr Clark reported that the Neighbourhood Plan consultation had closed and that analysis of the responses was underway.

#### **Local Youth Network**

The LYN continued to meet to assess applications to the youth fund and was supported by a young person whose work was much appreciated.

#### **Trowbridge Health and Wellbeing Group**

Mary Cullen, the Community Engagement Manager, presented the notes from the last meeting of the group and highlighted the following points: that the Celebrating Age partnership had been launched and would be undertaking some consultation on what services would be most well received; that the Dementia Action Alliance (DAA) was attracting new members; that social isolation had been highlighted as a key issue in Trowbridge and that plans were being developed to hold monthly social events had been set up in response to this; and that preparation of the Carers Survey was in its final stages.

Health and Wellbeing Campus - update

Tim Martienssen, Head of Economic Development, gave a presentation on the draft outline planning application for the East Wing site, due to be submitted by the end of the summer. He explained that the application had been driven by the Trowbridge Masterplan and set out key design development principles. One purpose of obtaining the permission was to make the site more attractive for potential developers, by undertaking the surveys and structural changes required by planners, for example flood mitigation, water course diversion, and ecological surveying.

It was explained that the outline application did not give a definitive blueprint for the development, guarantee developer interest, or specify the end users, but it was intended that the site would include a combination of commercial, leisure, and residential developments, in addition to the health facility.

Representatives from NHS Wiltshire, were in attendance with Tim Martienssen to take questions.

In response to questions, the following points were clarified:

The plan included accessible routes through the site for pedestrians and cyclists and the creation of a bridge crossing.

The submission of the application would be followed by a consultation phase and, should permission be granted, it was likely that work would start mid-2018.

The proposed footprint had been based on previously discussed concepts and the Trowbridge masterplan and a priority was to ensure the site would be a high quality development, given its prominence in the town.

Traffic flow had been a key issue in the proposed plans and a detailed travel impact assessment would be submitted as part of the bid. Parking had been considered but specific arrangements had not been detailed at this stage of the process. Considerations were being made regarding the impact of losing carparking spaces for County Hall.

CIL and section 106 conditions on any development would be dependent on the types of residential and commercial property in the final plan, and the perceived impact of these on the local area.

The health element of the site should enable frontline services for patients to be more streamlined, and available services would be in addition to those provided by existing town surgeries. The intention would be to move services over from the existing community hospital and to create a building that could adapt to the town's demographic trends and changes to the health requirements of future populations.

	<p>Negotiations were ongoing with NHS England around timescales for pulling down grant funding. The original deadline had been March 2019.</p> <p>Members were encouraged to send in comments, and it was explained that after the application had been submitted, formal recommendations could be made via the usual planning consultation channels at <a href="http://www.wiltshire.gov.uk/planning-new">http://www.wiltshire.gov.uk/planning-new</a></p> <p>The Chairman thanked the three officers for the update and presentation.</p>
55	<p><u>Area Board Funding</u></p>
56a	<p><u>Community Area Grants</u></p> <p>Members considered one application to the Community Area Grant Fund, from the College Estate Residents' Association, for the purchase of a printer and a gazebo. It was suggested that it would be helpful to keep a register of community-owned gazebos in the local area to aid with the sharing of community resources. Cllr David Halik, seconded by Cllr Edward Kirk, moved that the grant be awarded, and it was:</p> <p><b>Resolved:</b></p> <p><b>To grant £498.87 to College Estate Residents' Association for the purchase of a printer and gazebo.</b></p>
56b	<p><u>Youth Grants</u></p> <p>Two applications to the Youth Grant Fund were presented and applicants were present to answer questions.</p> <p>Trowbridge Duke of Edinburgh Open Award Centre had applied for £2667.00 to train new leaders and for Award resources. Cllr Steve Oldrieve, seconded by Cllr Stewart Palmen, moved that the requested grant be awarded.</p> <p>The second application received was from Longmeadow TARA for £5000 towards venue hire associated with running a youth group. It was reported that the cost of their usual venue had recently increased and the grant would cover a year's hire and help to provide the group with stability through the period of transition. The Locality Youth Facilitator suggested she could also offer the group support with structural and training aspects of their work. It was suggested that work should be done to look for alternative venues or to negotiate hire costs. Cllr Peter Fuller, seconded by Cllr Steve Oldrieve, moved the LYN's recommendation to award the group £2500.00 to cover six months of venue hire.</p>

	<p><b>Resolved:</b></p> <p><b>To award £2667.00 to Trowbridge DoE Open Award Centre for leader training and resources</b></p> <p><b>To award £2500.00 to Longmeadow TARA for six months of venue hire.</b></p>
56c	<p><u>Councillor-led Initiative</u></p> <p>Cllr Graham Payne presented his Councillor-Led Initiative application to the Community Area Grant Fund for £800 to fund two summer holiday fun days for young people with special educational needs. These would be delivered by West Wilts Special Needs Activity Scheme. In previous years a full two-week programme had been delivered, providing a very good respite break for parents ties, but the scheme had been unable to find a sponsor for 2017. Members suggested that the cabinet member for children and families be contacted in relation to the scheme's future funding arrangements. Cllr Payne explained the application was to cover the hire of a venue with good disability access for the two days. Cllr Ernie Clark requested that his disappointment be noted regarding the charges made by the venue.</p> <p>Cllr Graham Payne, seconded by Cllr David Halik, moved that the grant be awarded, and it was:</p> <p><b>Resolved</b></p> <p><b>To award £800 to West Wilts Special Needs Activity Scheme to run two Summer Holiday Fun Days.</b></p>
57	<p><u>Community Area Transport Group (CATG)</u></p> <p>The notes of the CATG meeting held on 22 June 2017 were presented and in line with the group's recommendation, it was</p> <p><b>Resolved:</b></p> <p><b>To award £250 to implement a verge marker post scheme in Newhurst Park, Hilperton (issue 5261).</b></p>
58	<p><u>Urgent items</u></p> <p>It was agreed that members should send any future agenda items to the Chairman and Mary Cullen, the Community Engagement Manager, and draft agendas would be sent out for comments prior to their publication.</p>
59	<p><u>Close</u></p> <p>The Chairman thanked everyone for their attendance and reminded members that the next meeting of the Area Board would be held at <b>7pm on 28 September 2017.</b></p>